

Northwestern University Prosthetics-Orthotics Center

Application for Admission

Master's in Prosthetics & Orthotics (MPO)

Northwestern University Prosthetics-Orthotics
Center 680 N. Lake Shore Drive - Suite 1100
Chicago, IL 60611
Phone: (312) 503-5700
Fax: (312) 503-5760

Please Indicate the Program You Wish to Apply For:

MPO 2019 (starting in 2017)
MPO 2020 (starting in 2018)
MPO 2021 (starting in 2019)

*Please note we only start one program per year beginning in July
Please visit www.nupoc.northwestern.edu for additional information*

Technical Issues: If your response takes more space than the field permits, please append that information on a separate sheet of paper. In the event of technical difficulties filling out this form, please print the form and legibly enter your responses by hand.

Demographic Information

Name (Last, First):

Preferred Name:

Maiden Name:

Today's Date:

Permanent Address:

City:

State:

Zip:

E-Mail:

Preferred Contact Number:

Home Phone:

Work Phone:

Mobile:

Citizenship:

Foreign Applicants Only:

Country of Birth

Visa Type

Personal Data

Have you submitted an application to Northwestern University for the Master's in Prosthetics & Orthotics (MPO) via the Orthotic & Prosthetic Common Application System (OPCAS)? *Please note that OPCAS is **not a requirement to apply.***

Questions Regarding Misconduct and Release to Obtain Information:

Have you ever been found responsible for a disciplinary violation at any college or university you have attended, whether related to academic misconduct or behavioral misconduct that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.

Yes

No

Have you ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime? Note that you are not required to answer "yes" to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.

Yes

No

If you answered "yes" to either or both of the above questions, please provide an explanation that gives the approximate date of each incident, explains the circumstances, and reflects on what you learned from the experience.

Northwestern University reserves the right to request additional information and documentation regarding an applicant's disciplinary history. You hereby authorize Northwestern University to verify any and all information contained in this application, including but not limited to dates and terms of enrollment, disciplinary and criminal history, academic work and awards, and extracurricular activities. You hereby authorize any and all previous institutions you have attended to disclose any and all information to Northwestern University pertinent to this application and your enrollment.

Language Regarding Misconduct after Acceptance:

I understand that Northwestern reserves the right to withdraw an offer of admission if it receives information that, in its judgment, has significant impact on the applicant's character or educational preparedness for study at Northwestern. In the event such information is discovered, I will be given an opportunity to explain such information, and the Program Director will render a final decision on whether to withdraw the offer of admission. Such decision shall be in Program Director's sole discretion, is not subject to appeal, and will be independent of the outcome of any Code of Conduct procedure, if applicable.

Signature Language Attesting to Truth of Information:

I certify that all the information given within this application is accurate and complete to the best of my knowledge. I will notify the Office of Admissions promptly if any of this information changes. I understand that submitting inaccurate, incomplete, fraudulent or misleading information, or omitting material information, on this application is grounds for being denied admission, the revocation of admission or dismissal from Northwestern University, or revocation of an awarded degree, with no refund of tuition or expenses. If inaccurate or misleading information is discovered after an offer of admission is made, I will be given an opportunity to explain such information to the Admission team, who will provide a recommendation regarding an appropriate outcome – which may include revocation of admission, dismissal from Northwestern, or revocation of an awarded degree – to the Program Director, who will render a final decision not subject to appeal.

Signature: _____ **Date:** _____

ACADEMIC AWARDS / HONORS

Please list any academic honors or awards you have received.

Institution	Dates	Honor/Award

COLLEGIATE, COMMUNITY, OR PROFESSIONAL VOLUNTEER EXPERIENCE (Not in a P&O facility)

Please list professional, community, or collegiate volunteer organizations in which you have participated since beginning your undergraduate education. Identify any leadership roles in these organizations.

Organization	Dates	Role

P&O EXPERIENCE/EXPOSURE

Please list in chronological order your prosthetics-orthotics clinical or technical experience/exposure, beginning with the most recent. Only experience in a Prosthetic/Orthotic facility can be counted. This may include shadowing, volunteering, internships, or employment. Do not count experience as a user of P&O device in this section.

Company	Dates	Position	Hours

How many **total hours** of exposure to clinical prosthetics & orthotics will you have accumulated **by the start of the MPO program**.

Total hours: _____

RELEVANT EMPLOYMENT EXPERIENCE

Please describe any additional employment or experiences that are relevant to this program. Include your roles, responsibilities, and the duration of your experience.

Organization	Dates	Role

EDUCATION

Please provide the requested information for all colleges, universities, and other regionally accredited post-secondary institutions attended. **If you are currently enrolled, please list the anticipated completion date.**

Institution	Dates	Major	Degree	# of Credits	GPA

- Official transcripts must be provided for each academic institution attended, and verification of degree granted must be included.
- Sealed, official transcripts must be enclosed with your application. If your institution requires that transcripts be sent directly to NUPOC they should be sent to the address on the first page of the application form.
- Secure digital transcripts will also be accepted.

International Applicants

Individuals attending academic institutions outside of the United States are required to have all transcripts interpreted by the World Education Service (WES). For more information about the WES please visit <http://www.wes.org>

Applicants for whom English is not their primary language must demonstrate proficiency using the TOEFL examination. Information on the TOEFL exam may be found online at <http://ets.org/toefl>.

Refer to the FAQs on our website for additional information.

SPECIFIC COURSEWORK

- Please provide the requested information for each of the courses listed below.
- If you are currently enrolled in a class, provide the date the course will be completed. You must also provide an official transcript once the course has been completed.
- Advanced placement coursework completed in secondary school must be recognized on a college level transcript to fulfill a prerequisite.

Proof of Biology, Chemistry, and Physics Labs

Participation in laboratory sections is required for biology, chemistry and physics and encouraged for anatomy and physiology.

You must include proof of completion of the required labs for **Biology, Chemistry, and Physics**. Only applications with ONE of the verifications noted below will be considered “complete” and reviewed. These documents must be included with your application.

Anatomy Lab and Physiology Lab are not required courses. However, if you are claiming those labs in the “Recommended Courses” section, you must include the same proof of completion with your application.

Acceptable proof of labs include:

- A transcript with the lab grade clearly listed as a separate grade
- A copy of the course syllabus describing the lab component of the course
- A copy of the course catalog page with a description that clearly identifies lab as a component of the course.
- Written confirmation of completion of lab from the course instructor

Prerequisites

Grades of “D+” or lower are not acceptable because they indicate insufficient mastery of the concepts.

	Institution	Course #	Date of Completion	Grade
<i>Anatomy</i>				
<i>Biology/Life Sciences + Lab</i>				
<i>Chemistry + Lab</i>				
<i>Physics + Lab</i>				
<i>Physiology</i>				
<i>Statistics</i>				

Recommended Courses

	Institution	Course #	Date of Completion	Grade
<i>Business Management</i>				
<i>Computer Science</i>				
<i>Developmental or Abnormal Psychology</i>				
<i>Gross Anatomy Lab</i>				
<i>Human Physiology Lab</i>				
<i>Materials Science</i>				

Letters of Recommendation

Two letters of recommendation are required. The person providing the recommendation must provide their signed letter in a sealed envelope, to be enclosed with your application. Recommendation forms may be downloaded at: www.nupoc.northwestern.edu

Personal Essay

A concise essay explaining why you are pursuing a career as a prosthetics and orthotics practitioner and why you would be a strong applicant for the Master's in Prosthetics & Orthotics at NUPOC is required. The essay should be **250 words minimum** and submitted on a separate piece of paper.

Please format the essay in **12 point Times New Roman font, single-spaced with one (1) inch margins.**

Application Checklist

Each of the items listed below must be included with your application. This checklist is provided to help insure that your application is complete. Incomplete applications will be assessed an additional \$25 administrative fee for reprocessing. **Students who are submitting this application as a supplement to the OPCAS application may omit the items below marked with an asterisk (*) if you have had those documents verified by the common application system and specifically applied to Northwestern University.**

Application Fee - \$95 (Make checks payable to "Northwestern University")

Printed & signed copy of completed online application form

Two letters of Recommendation*

Personal Essay*

Sealed Official Transcripts*

(If your academic institution is forwarding transcripts directly, please note that in a cover letter.)

Please send all application materials and correspondence to:

NUPOC Admissions

680 North Lake Shore Drive, Suite 1100

Chicago, Illinois 60611

Attestation: My signature below indicates that all information contained within this application is truthful and complete to the best of my knowledge. I understand that official transcripts with proof of degree and successful completion of prerequisite coursework must be on file with the NUPOC Admissions Assistant in order to graduate, and that failure to comply or providing false information may result in removal from the program and forfeiture of all payments made.

Applicant Signature

Date

The printed form must be hand signed and dated by the applicant in black or blue ink prior to submission